

**GF NUEVA CONDOMINIUM, 646 YUCHENGCO ST. BINONDO, MANILA, PHILIPPINES**

* **Average number of days taken to generate an annual production report:**

1 – 3 week/s

* Collecting and reviewing of transaction files: 48 hrs.
* Reviewing the delays and mishaps of shipments: 72 hrs. – 96 hrs.
* Reviewing of profit and loss; finalizing expenses: 120 hrs. – 168 hrs.
* Branch Accountant will encode all the expenses, losses and net profit: 48 hrs.
* Branch Accountant will make the yearly production report based to the total expenses, losses and net profits: 48 hrs.
* Production Report will be sent by Branch Accountant to Head Office Through E-Mail: 24 hrs.
* Head will review the total expenses, losses and net profit noted in Yearly Production Report: 48 hrs.

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